



LEROY D. BACA, SHERIFF

**County of Los Angeles**  
**Sheriff's Department Headquarters**  
**4700 Ramona Boulevard**  
**Monterey Park, California 91754-2169**



January 30, 2007

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZE SUBMISSION OF A GRANT APPLICATION,  
REQUEST THE CHAIR OF THE BOARD TO SIGN REQUIRED CERTIFICATION  
FORM, AND APPROVE THE SUBSEQUENT AWARD AND APPROPRIATION  
ADJUSTMENT, FOR THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES,  
SEXUAL ASSAULT FELONY ENFORCEMENT TEAM PROGRAM  
(ALL DISTRICTS) (4 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Authorize the Sheriff of Los Angeles County, as an agent for the County, to submit a grant application on behalf of the Los Angeles County Sheriff's Department (Department) to the Governor's Office of Emergency Services (OES), for the Sexual Assault Felony Enforcement (SAFE) Team program. Under this program, the Department is eligible to apply for funding based upon the number of Penal Code 290 registrants and is requesting \$952,889 to support the program, with no matching funds required of the County.
2. Request the Chair of the Board to sign and affix a wet signature to the Certification of Assurance of Compliance form required to complete the application to OES (Attachment I).
3. Approve the Grant Award, subsequent to execution by OES, and authorize the Sheriff, or his designee to sign and execute any subsequent amendments, modifications, augmentations, and/or extensions to said grant, should such action(s) be required during the term of the grant.

*A Tradition of Service*

4. Approve an Appropriation Adjustment, in the amount of \$953,000 (\$415,000 in Salaries and Employee Benefits; \$438,000 in Services and Supplies; and \$100,000 in Equipment), to be off-set by State funding, with no net County costs (Attachment II).

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On November 22, 2006, OES announced that it received funding in the Governor's Fiscal Year (FY) 2006-07 Budget for the purpose of funding seven projects statewide to initiate SAFE Teams in each of the seven OES Law Enforcement Mutual Aid Regions. The grant period will begin January 1, 2007, and end June 30, 2007. Additional funding to continue this regional effort is anticipated in the Governor's FY 2007-08 Budget. The formula for this grant funding, as calculated by OES and earmarked for each mutual aid region, is requested through the application process.

Under the requirements of OES, the applicant must complete a Certification of Assurance of Compliance form, signed by the Governing Body, which includes details regarding Equal Employment Opportunity Program (EEOP), Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, and Proof of Authority from the City Council/Governing Board. The applicant is required to submit the necessary assurances and documentation before finalization of the grant award agreement. The Department has submitted the application prior to the due date of January 8, 2007, and will submit the Board-signed Certification, when completed, to finish the application process.

In order to comply with OES time constraints and effectively participate in the program, it is imperative that your Board approve the application and award simultaneously. This will allow the Department to collaborate with the District Attorney's Office and the Probation Department to develop and implement the program, achieve the objectives, and actively participate in this six-month program.

The Sheriff's application, entitled the Los Angeles County Regional SAFE Team, is a Countywide effort funded to combat the non-compliance of 290 Penal Code registrants within the County's jurisdiction. Los Angeles County has 25 percent of the State's total 290 registrants. The SAFE Team will provide for a team of investigators that will be utilized to target non-compliant 290 sex offender registrants within Los Angeles County. The establishment of the SAFE Team will facilitate a centralized location for inter-agency communication, tracking, and sharing of intelligence to assist in the tracking and monitoring of sex registrants, with the overall goal of increasing the compliance rate of the sex offender registrants. This effort is intended to reduce recidivism through community education, frequent law enforcement contact, and registration compliance monitoring to ensure that sex offenders are registering and are being tracked appropriately.

The requested Appropriation Adjustment, in the amount of \$953,000, will be off-set by State funds, with no local match required and no net county cost. The appropriation is for \$415,000 in Salaries and Employee Benefits, \$438,000 in Service and Supplies for operating costs, and \$100,000 in Equipment to purchase five (5) vehicles. The start-up of this operation requires all supplies be purchased within the grant period, and no grant funds can be rolled-over to the next fiscal year.

### **Implementation of Strategic Plan Goals**

The Los Angeles County Regional SAFE Team program supports two goals within the County of Los Angeles' Strategic Plan. Specifically, with the support of this funding source, the Department will be given the opportunity to realize the achievement of Goal 2: Workforce Excellence, and Goal 5: Children and Families' Well-Being. The efforts of this program will educate the community and the 290 registrants to ensure that sex offenders are registered and are being tracked appropriately, ultimately making the community safer and more secure.

### **FISCAL IMPACT/FINANCING**

The term of this grant program is for six months, from January 1, 2007, to June 30, 2007. The Department is requesting that your Board authorize the Sheriff to accept the grant award when duly executed by OES. Given this short time frame, it is imperative we obtain acceptance at this time in order to begin the program as soon as possible. The successful implementation of the program is predicated on the Board's approval.

Under this program, the State intends to fund seven projects Statewide in accordance to the seven regions and the number of 290 registrants reported. The minimum amount of funding for each region is \$600,000, with an additional percentage of \$1.5 million formulated by OES. OES calculated that Los Angeles County, determined by the number of registrants in the County (Department of Justice data compiled as of October 2006), is eligible to apply for an additional \$352,889. Therefore, the Department has requested funding in the amount of \$952,889 to support the program for the six-month period. There are no matching funds required from the County during the term of this grant program. It is anticipated that OES will provide the same level of funding annually for this ongoing program. The Department will include funding for this program in the Department's normal budget process for Fiscal Year 2007-08.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The State OES requires the certification be signed by the County's governing body before the grant award can be fully executed. Therefore, this letter requests that the Chair of the Board of Supervisors sign the attached certification for submission to OES. This Board letter has been reviewed and approved as to form by County Counsel.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This Board action will allow successful application to OES for the Los Angeles Regional SAFE Team program. This board letter has been reviewed by the County justice departments, and depending on the number of sex offenders not registering, the program may have a significant impact. However, the total affect cannot be measured and evaluated until after the six-month grant period. It is anticipated that funding for an officer from the Los Angeles County Probation Department and a salary percentage for a Deputy District Attorney will be added and funded from the program. The Department is currently meeting with the County justice departments to discuss the current award and anticipated FY 2007-08 funding. It is anticipated that the same level of funding will be apportioned for FY 2007-08.

**CONCLUSION**

Upon approval by your Board, the Department requests that your Board please provide four (4) individually adopted copies of this action and one (1) signed copy of the Certification of Assurances. The Department's contacts for this requested Board action are Peter Zavala, Grants Manager, at (323) 526-5112 or Marcelle Murr, Grants Analyst, at (323) 526-5212.

Sincerely,

A handwritten signature in cursive script that reads "Leroy D. Baca".

LEROY D. BACA  
SHERIFF

**Los Angeles County Chief Administrative Office**  
**Grant Management Statement for Grants Exceeding \$100,000**

**Department:** Los Angeles County Sheriff

**Grant Project Title and Description:** Los Angeles County Regional Sexual Assault Felony  
Enforcement (SAFE) Team

This project, implemented by the Department's Special Victims Bureau, is a Countywide task force that targets and develops tactics to better ensure the registration and tracking of individuals required to register as sex offenders, intended to reduce recidivism through education, frequent contact, and compliance monitoring. The jurisdiction of this project covers the entire County of Los Angeles.

**Funding Agency**  
Governor's Office of Emergency  
Services (OES)

**Program (Fed. Grant # /State Bill or Code #)**  
  
F.Y. 2006-07

**Grant Acceptance Deadline**  
  
January 30, 2007

**Total Amount of Grant Funding:** \$ 952,889      **County Match Requirements:** 0  
**Grant Period:** 1/1/07 - 6/30/07      **Begin Date:** 1/1/07      **End Date:** 6/30/07  
**Number of Personnel Hired Under This Grant:** 6      **Full Time** 6      **Part Time** 0

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant-funded program? Yes ☒ No ☐

Will all personnel hired for this program be placed on temporary ("N") items? Yes ☒ No ☐

Is the County obligated to continue this program after the grant expires? Yes ☐ No ☒

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes ☐ No ☒

b). Identify other revenue sources Yes ☒ No ☐

(Describe) FY 2007-08 funding is anticipated in the State Budget \_\_\_\_\_

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes ☒ No ☐

**Impact of additional personnel on existing space:** There is no impact on existing space.

**Other requirements not mentioned above:** None

**Department Head Signature** \_\_\_\_\_

*Vito Baca*

**Date** 1/17/07

## CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, Leroy D. Baca hereby certify that  
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: County of Los Angeles

IMPLEMENTING AGENCY: Sheriff's Department

PROJECT TITLE: Los Angeles County Regional SAFE Team

is responsible for reviewing the *Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by OES including, but not limited to, the following areas:

**I. Equal Employment Opportunity - (*Recipient Handbook*, Section 2151)**

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Affirmative Action Officer: Blaine Bolin

Title: Lieutenant

Address: 4700 Ramona Boulevard, Monterey Park, CA 91754

Phone: 323/526-5634

Email: \_\_\_\_\_

**II. Drug-Free Workplace Act of 1990 - (*Recipient Handbook*, Section 2152)**

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug free workplace.

**III. California Environmental Quality Act (CEQA) - (*Recipient Handbook*, Section 2153)**

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

#### **IV. Lobbying - (*Recipient Handbook, Section 2154*)**

OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

#### **V. Debarment and Suspension - (*Recipient Handbook, Section 2155*)** *(This applies to federally funded grants only.)*

OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

#### **VI. Proof of Authority from City Council/Governing Board**

The above-named organization (applicant) accepts responsibility (with an original signature) for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from OES shall not be used to supplant expenditures controlled by the city council/governing board.

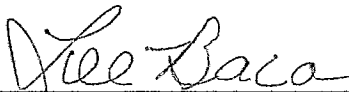
The applicant is required to obtain written authorization (in accordance with: *Government Code, Section 25103*) from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

All appropriate documentation must be maintained on file by the project and available for OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the recipient may be ineligible for award of any future grants if the OES determines that any of the following has occurred: (1) the recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

#### CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: \_\_\_\_\_



Authorized Official's Name: (print) \_\_\_\_\_

Leroy D. Baca

Authorized Official's Title: \_\_\_\_\_

Sheriff

Date Executed: \_\_\_\_\_

1-8-07

Federal ID Number: \_\_\_\_\_

956000927

Executed in the City/County of: \_\_\_\_\_

Los Angeles

#### AUTHORIZED BY: (Not Applicable to State Agencies)

- City/County Financial Officer, or
- City Manager, or
- Governing Board Chair

Signature: \_\_\_\_\_

Name: (print) \_\_\_\_\_

Zev Yaroslavsky

Title: \_\_\_\_\_

Chair, Los Angeles County Board of Supervisors



COUNTY OF LOS ANGELES  
REQUEST FOR APPROPRIATION ADJUSTMENTDEPT'S.  
No. 770

DEPARTMENT OF SHERIFF

January 30, 2007

## AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

-- 4 VOTES --

FISCAL YEAR 06/07

## SOURCES

SHERIFF'S DEPARTMENT - DETECTIVE  
A01 - SH - 8810 - 15681 - 15683  
STATE OTHER - SPECIAL GRANTS \$953,000  
INCREASE REVENUE

Total: \$953,000

## USES

SHERIFF'S DEPT - DETECTIVE  
A04 - SH- 1000 - 15681 - 15683  
SALARIES & EMPLOYEE BENEFITS \$415,000  
INCREASE APPROPRIATION

SHERIFF'S DEPT - DETECTIVE  
A01 - SH- 2000 - 15681 - 15683  
SERVICES & SUPPLIES \$438,000  
INCREASE APPROPRIATION

SHERIFF'S DEPT - DETECTIVE  
A01 - SH- 6030 - 15681 - 15683  
FIXED ASSETS \$100,000  
INCREASE APPROPRIATION

\$953,000

JUSTIFICATION: Grant award from the California State Governor's Office of Emergency Services (OES), for the Sexual Assault Felony Enforcement (SAFE) Team Program in Los Angeles County.

  
 Conrad Meredith, Director, Financial Programs

CHIEF ADMINISTRATIVE OFFICER'S REPORT

cc: Cynthia Evans

REFERRED TO THE CHIEF  
ADMINISTRATIVE OFFICER FOR—

ACTION

✓ RECOMMENDATION

APPROVED AS REQUESTED

AS REVISED

January 17, 2007  
19  
Jacqueline P. White  
CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

19

AUDITOR-CONTROLLER BY

109  
Jan 16, 2007  
19

BY

DEPUTY COUNTY CLERK

SEND 5 COPIES TO THE AUDITOR-CONTROLLER